

PULBOROUGH COMPUTER CLUB

Constitution

Revised at EGM held on the 19th November 2013

1. The club shall be called the Pulborough Computer Club.
2. The aim of the club is to encourage, support and educate users of home computers and associated computer-based devices for all activities including the internet in an informal atmosphere.
3. Other activities, in furtherance of the aims or for the benefit of the club, shall also be undertaken from time to time as the members see fit.
4. Meetings will normally be held at the Pulborough Village Hall on the first Tuesday evening of each month and provide tutorials, question and answer sessions, and practical help.
5. At any meeting where a vote is taken, the quorum is six paid up members.
6. Funds shall be raised when necessary for carrying out the aims of the club; such funds shall be applied to those aims as the members see fit.
7. Membership shall be open to anyone interested in taking part in the life of the club and is not restricted by place of residence, age, ethnicity or gender.
8. A Management Committee shall be appointed to conduct the administration of the club. The Committee shall include a chairman, treasurer and secretary and other co-opted members as necessary for such tasks as publicity and maintaining the web site. The officers shall be in charge of the day-to-day running of the organisation, but shall be answerable to meetings of members.
9. Officers shall be elected annually by the members present at the Annual General Meeting (AGM) normally held in February or at other times during the year as are felt practicable and desirable by the Management Committee, having regard to members expressed views.
10. There shall be a post of President of the Club. The Management Committee will recommend a suitable candidate; the principal criterion for nomination when a vacancy occurs is to be a person who, in the opinion of the Management Committee, has contributed much to the Club. The position will be Lifetime, Honorary and have no duties, responsibilities or authority.

11. There shall be an annual subscription to be fixed at the AGM or an Extraordinary General Meeting (EGM) at a rate that is from time to time thought adequate. The subscription becomes due at that meeting. A meeting fee shall also be levied on every member attending each meeting, the amount of which shall be decided at the AGM or an EGM, but which may be varied by the Committee from time to time to suit the circumstances, e.g. to cover the cost of an outside speaker at a particular meeting.
12. Accounts shall be kept by the Treasurer who shall present examined accounts at the Annual General Meeting. The Treasurer shall operate a bank account in the Club's name. Cheques may normally be signed by one officer except for cheques greater than £100 which must be signed by two officers. The financial year ends on 31st December.
13. This constitution shall only be changed by consent of a majority of the Members present at an AGM or EGM. To be eligible to vote, a person must have been a paid up member for three months or more prior to the meeting. Members must be given at least 28 days' notice that such a discussion is to take place.
14. The Club may be dissolved if deemed necessary by a majority vote of the members attending an Extraordinary General Meeting. Any assets or remaining funds, after debts have been paid, shall be transferred to Pulborough Village Hall, local charities or similar groups in accordance with the wishes of the majority of members present at the meeting.